

AGENDA

Meeting: MALMESBURY AREA BOARD
Place: Sherston Village Hall, High Street, Sherston SN16 0LQ
Date: Wednesday 5 September 2012
Time: 7.00 pm

Including the Parishes of Ashton Keynes, Brinkworth, Brokenborough, Charlton, Crudwell, Dauntsey, Easton Grey, Great Somerford, Hankerton, Lea & Cleverton, Leigh, Little Somerford, Luckington, Malmesbury, Minety, Norton & Foxley, Oaksey, Sherston, Sopworth and St Paul Malmesbury Without

The area board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6.30 pm. There will also be a DVD showing before the meeting about Wiltshire Community Bank.

Please direct any enquiries on this agenda to Alexa Smith (Democratic Services Officer), on 01249 706610 or alexa.smith@wiltshire.gov.uk

or Miranda Gilmour (Malmesbury Community Area Manager), on 01672 515742 or miranda.gilmour@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications, on 01225 713114 / 713115.

Wiltshire Councillors

Cllr John Thomson, Sherston (Chairman)
Cllr Simon Killane, Malmesbury (Vice
Chairman)

Cllr Carole Soden, Minety
Cllr Toby Sturgis, Brinkworth

	Time
<p>1 Chairman's Welcome and Introductions</p> <p>The Chairman will welcome those present to the meeting.</p>	7.00 pm
<p>2 Apologies for Absence</p>	
<p>3 Minutes (<i>Pages 1 - 10</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 4 July 2012.</p>	
<p>4 Chairman's Announcements (<i>Pages 11 - 26</i>)</p> <p>The Chairman will provide information about:</p> <ul style="list-style-type: none"> a. Substantive highways funding scheme 2012/13 (attached) b. Special housing event (attached) c. Results of mini recycling sites review (attached) d. Hands on help for community matters blogsite (attached) e. Answers raised to questions at previous area board meeting about redoubling of line between Swindon and Kemble (attached) f. Supermarket update (attached) g. Street lighting savings (attached) h. State of environment report (attached) i. Wiltshire and Swindon Local Nature Partnership (attached) j. Minerals sites in Wiltshire and Swindon (attached) k. Barrier busting proposals (attached). <p>5 Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p>	7.10 pm
<p>6 Partner Updates (<i>Pages 27 - 34</i>)</p> <p>To receive updates from the following partners:</p> <ul style="list-style-type: none"> a. Wiltshire Police (attached) b. Wiltshire Fire and Rescue Service (attached) c. NHS Wiltshire (attached) d. Malmesbury and the Villages Community Area Partnership (attached) e. Town and Parish Councils f. Young people g. Malmesbury and District Chamber of Commerce. <p>7 Our Community Matters: Malmesbury and Villages Blog Site</p>	7.20 pm
	7.35 pm

	Matthew Woolford, Communications Account Manager, will provide information about a new community blog site.	
8	<p>Victim Support</p> <p>Julie Locks will give a presentation about the work of Victim Support and ask for help in raising the profile of the organisation in the community.</p>	7.45 pm
9	<p>Police and Crime Commissioners</p> <p>Councillor Soden will provide information about the role of the new Police and Crime Commissioners.</p>	8.00 pm
10	<p>Community Issues Update (<i>Pages 35 - 42</i>)</p> <p>The Community Area Manager will provide a summary of current community issues and the area board will agree those to be closed.</p>	8.15 pm
11	<p>Area Board Funding (<i>Pages 43 - 50</i>)</p> <p>Councillors will be asked to consider the Community Area Grants report and make recommendations on the applications received:</p> <ul style="list-style-type: none"> a. Ashton Keynes pre-school - seeking £2,316 towards new flooring for an outdoor play area, conditional on the balance of funding being in place b. Minety Village Hall - seeking up to £5,000 towards driveway, height limiting barrier, hearing loop and flooring, conditional on their Awards for All funding application being unsuccessful and the balance of funding being in place. The sum should be negotiated in consultation with the Chairman of the area board. <p>The area board will also be asked to endorse officer delegated authority of £500 awarded to a councillor led project towards Malmesbury Town benchmarking.</p>	8.30 pm
12	<p>Evaluation and Close</p>	8.45 pm

Future Meeting Dates

5 November 2012
7.00pm
Malmesbury Secondary School

16 January 2013
7.00 pm
Malmesbury Town Hall

6 March 2013
7.00 pm
Crudwell Village Hall

MINUTES

Meeting: MALMESBURY AREA BOARD
Place: Crudwell Village Hall, Tetbury Lane, Crudwell SN16 9HB
Date: 4 July 2012
Start Time: 7.00 pm
Finish Time: 9.00 pm

Please direct any enquiries on these minutes to:

Alexa Smith (Democratic Services Officer), on 01249 706610 or email:
alexa.smith@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Simon Killane (Vice Chairman), Cllr Carole Soden and Cllr Toby Sturgis

Wiltshire Council Officers

Miranda Gilmour, Community Area Manager
Alexa Smith, Democratic Services Officer
David Ashdown, Technical Support Officer

Town and Parish Councillors

Malmesbury Town Council – Kim Power, Ray Sanderson and Andrew Woodcock
Ashton Keynes Parish Council – John Marsh
Brinkworth Parish Council – John Beresford and Owen Gibbs
Charlton Parish Council – Simon Burke
Crudwell Parish Council – Gerda Hayes and Ian McKay
Hankerton Parish Council – Terry Mockler
Lea & Cleverton Parish Council – John Cull and John Parmiter
Little Somerford Parish Council – Tony Pooley
Luckington Parish Council – George Lynham
Sherston Parish Council – Martin Rea
St Paul Malmesbury Without Parish Council – Roger Lee

Partners

Wiltshire Police – Sergeant Martin Alvis and Inspector Chris Martin
Wiltshire Fire and Rescue Service – Damian Bence and Mike Franklin

Network Rail – Robin Basu and Ross Mahoney
Wiltshire and Gloucestershire Standard – Laura Shack
Young people – Chloe Harris-Alba

Total in attendance: 41

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Appointment of Area Board Chairman</u></p> <p>Councillor Simon Killane sought nominations for the position of Chairman of the Malmesbury Area Board for the 2012/13 forthcoming year. Councillor John Thomson was nominated in his absence from the meeting. The Democratic Services Officer confirmed Councillor John Thomson had provided written consent to be nominated.</p> <p><u>Decision</u> Councillor John Thomson was elected Chairman of the Malmesbury Area Board for the 2012/13 forthcoming year.</p>
2	<p><u>Appointment of Area Board Vice Chairman</u></p> <p>Councillor Simon Killane explained that he was unable to chair this item as he was standing for Vice Chairman. As such he sought nominations for a councillor to chair this item only.</p> <p><u>Decision</u> Councillor Carole Soden was elected as Chairman for this item only.</p> <p>Councillor Carole Soden sought nominations for the position of Vice Chairman of the Malmesbury Area Board for the 2012/13 forthcoming year.</p> <p><u>Decision</u> Councillor Simon Killane was elected Vice Chairman of the Malmesbury Area Board for the 2012/13 forthcoming year.</p> <p><u>Councillor Simon Killane in the Chair.</u></p>
3	<p><u>Appointments to Outside Bodies and Working Groups</u></p> <p>The appointments to outside bodies would be as below for 2012/13:</p> <p>Malmesbury Activity Zone Leisure Centre Advisory Committee – Councillor Killane Malmesbury and Villages Community Area Partnership – all four councillors would attend as required Malmesbury Community Trust – Councillor Soden and Councillor Thomson Youth Advisory Group – Councillor Thomson</p> <p>Councillor Soden spoke about her work with Malmesbury Community Trust. Councillor Soden was a founding member of the group, which focused on elderly and vulnerable people. Over the last year, Malmesbury Community Trust had been working successfully with the Elizabeth Hodges Trust, which aimed to</p>

	<p>help young people. Malmesbury Community Trust were now looking to reach out to other small trusts and charities to form partnerships to share ideas and pool resources. Their annual general meeting would take place on 10 September at Malmesbury Town Hall at 6.15 pm and all were invited.</p> <p>The appointments to the Community Area Transport Group and the Cowbridge working group were agreed for 2012/13, as included in the agenda pack.</p> <p>The terms of reference for CATG were agreed, as attached (a small amendment from the document circulated in the agenda pack).</p>
<u>Appendix 2 CATG TOR</u>	
4	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed those present to Crudwell Village Hall.</p>
5	<p><u>Apologies for Absence</u></p> <p>Apologies had been received from Ellen Blacker (Dauntsey Parish Council), Gareth Brown (Youth Development Coordinator), Frances Goldstone (Malmesbury River Valleys Trust), Ian Mace, Adam Margetts, Shaun Martin, Tina Robbins (Wiltshire and Gloucestershire Standard), John Tremayne (Easton Grey Parish Council), Councillor John Thomson, Jacqui White (Service Director) and Ian Woods.</p>
6	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 9 May 2012 were approved and signed as a correct record.</p>
7	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
8	<p><u>Chairman's Announcements</u></p> <p>The Chairman provided information about dog fouling, grants for paths and the Localism Act, as in the agenda pack.</p> <p>There was a short quiz using electronic voting handsets about car parking in the local area. Councillor Killane explained that Malmesbury Area Board had worked hard to address car parking issues. Points raised from the quiz included that:</p> <ul style="list-style-type: none"> • You could park legally on the high street or in the bays outside Malmesbury Abbey for 30 minutes free of charge • The average cost per day of an annual standard season ticket in Station Yard car park was 72p • The average cost per day of an annual residents permit in Station Yard car park was 27p

	<ul style="list-style-type: none"> • A business did not have to purchase individual permits for each member of staff as permits were not specific to vehicle registrations • Cross Hayes car park in the main was not more expensive than equivalent car parks in market towns in the county. <p>He added information about Fun in the Sun 2012. This was a programme of free summer holiday sports coaching in various sports for children aged 5 - 11 years. It was being offered in Sherston, Crudwell and Minety on Wednesdays during the summer holidays. For further information and to obtain a consent form, please contact Paul Pritchard, Senior Sports Development Officer, on 01249 706452 or paul.pritchard@wiltshire.gov.uk.</p> <p>Councillor Sturgis provided information about highways activities in the area. He asked people to be patient as the resurfacing programme of work depended on weather conditions and so published dates were no longer applicable.</p> <p>Councillor Sturgis also provided an update about the WOMAD festival. A review of the festival's license was taking place and WOMAD were in negotiation with Wiltshire Police regarding security issues. Councillor Sturgis was confident that any issues would soon be sorted and the festival would go ahead.</p>
9	<p><u>Partner Updates</u></p> <ol style="list-style-type: none"> a. The written update from Wiltshire Police was noted. Michael Tripp had been recruited for the Malmesbury Rural Team as new Beat Manager. Wiltshire Police also had a facebook page for Malmesbury. b. The written update from Wiltshire Fire and Rescue Service was noted. Mike Franklin introduced his colleague David Bence who would be working in the local area. c. The written update from NHS Wiltshire was noted. d. The written update from Malmesbury and the Villages Community Area Partnership was noted. Volunteers had now been trained for Malmesbury Community Area Transport and the group aimed to run a service from the villages to Malmesbury cinema. The cinema now had a new projector, a new screen, comfy seats and an online ticket booking service. e. Malmesbury Town Council encouraged people to visit the excellent Malmesbury cinema. f. Chloe Harris-Alba reported that the Youth Advisory Group had met and were hoping to start up a youth cafe. g. There was no representative at the meeting from Malmesbury and District Chamber of Commerce.
10	<p><u>Network Rail Swindon to Kemble Presentation</u></p> <p>Ross Mahoney, Project Manager from Network Rail, gave a short presentation regarding the redoubling of line between Swindon and Kemble. Please find slides from the presentation attached to the minutes.</p> <p>The presentation covered:</p>

- An introduction to the project – the intention was to work with the community and Malmesbury Area Board and to keep the area board informed of developments.
- Route map.
- Project objectives – provision of infrastructure capable of meeting future growth forecast over the next 30 years.
- Project scope – to redouble 12½ miles of track. This would involve considerable earthwork, upgrading two level crossings on the route and the closure of two footpaths in Stroud.
- Project delivery – there was the need to shift existing track and to install a new second track.
- Timescale - the aspiration was to start minor earthworks in October 2012. Track works would start in March 2013 and there would be a 23 day blockade of the line in August 2013. From September until December 2013 there would be track works to install the new line and new works would be commissioned in Easter 2014 in a nine day blockade.

This was followed by a question and answer session which included the following:

- The capacity of the line would be for four trains an hour going to and coming from the Gloucester direction.
- The operator determined the service that would be provided.
- The WOMAD festival would be taken into account when the dates of the blockade were confirmed.
- Changes to provision at Hullavington were raised.
- Concerns were spoken about regarding the level crossing and footpath at Minety – the proposal was to lower the existing part of the track subject to consultation, as otherwise two tracks could not be accommodated.
- There was not currently a date to seek electrification of the line.
- Ross was not aware of any plans for a new train station in Swindon.
- Ross was not aware of plans to re-open the station at Purton, however the work proposed would not prevent this option in the future.
- The estimated cost of the project was £45 million funded by the Government.

Please contact Robin Basu as below if you have any queries or comments regarding the scheme:

Robin Basu (Community Relations Manager) – robin.basu@networkrail.co.uk.

Decision

Ross Mahoney/Robin Basu would look into queries raised about provision at Hullavington and the footpath at Minety and report back to the area board.

Councillor Soden thanked Ross and Robin and their colleagues from Network Rail who recently attended a Minety Parish Council meeting to discuss the rail

	plans.
<u>Swindon to Kemble (Presentation to Malmesbury Area Board)</u>	
11	<p><u>Informal Adult Education in Wiltshire</u></p> <p>Councillor Stuart Wheeler gave a presentation to consult the area board on the future provision of informal adult education in Wiltshire.</p> <p>Informal adult education refers to courses for leisure and pleasure (a non statutory service). Consultation was taking place now due to the closure of Urchfont Manor, the Government's 'Community Learning Trust' model, new community campuses and the need to consider the role that Wiltshire Council should take. Consultation had involved an online questionnaire survey open until 27 June and paper copies of the survey had been available in libraries until 15 June 2012.</p> <p>Four options were presented to the meeting, for area board members to agree which they considered to be the best option for the community area. The options were:</p> <ol style="list-style-type: none"> 1. Take no action 2. Council to be direct provider 3. Council to facilitate provision 4. Council to coordinate and promote activities. <p>This was followed by an opportunity for those at the meeting to vote for their preferred option to be taken to Cabinet in September 2012. Option 3 and 4 were considered by the room to be the best options. This would use the expertise and experience of other providers, limit financial risk to the council, reduce financial risk to providers, build upon a network of community areas and allow for certain funding bids to be made by providers and Wiltshire Council together.</p> <p><u>Decision</u> Malmesbury Area Board would recommend Options 3 and 4 together – for Wiltshire Council to facilitate provision of informal adult education and coordinate and promote activities in Wiltshire.</p>
12	<p><u>Cabinet Representative - Councillor Stuart Wheeler</u></p> <p>Councillor Stuart Wheeler, Cabinet Member for Transformation, Culture, Leisure and Libraries provided a short overview of his responsibility for campus development and culture. The main part of his role at present was the development of campuses across the county. A campus is a building, or buildings, in a community area that will provide improved services fit for a specific community. The aspiration is for eighteen in total across the county.</p> <p><u>Decision</u> Malmesbury Area Board would discuss the concept of having a campus at the next ABC meeting after interest was expressed from the room.</p>

13	<p><u>Community Issues Update</u></p> <p>Members of the area board were invited to close five issues and refer one to the Malmesbury Community Area Transport Group (CATG). This was an amendment to the agenda which proposed the closure of three issues only. The Community Area Manager encouraged anyone with an issue they would like solved to submit a community issues sheet.</p> <p><u>Decision</u> The area board would close the following issues:</p> <p>Issue 655 – St Joseph’s primary school seeking parking permits for Cross Hayes. A policy had been produced to manage this request and the School Travel Plan Adviser would work with the school to manage their request.</p> <p>Issue 2088 – increase number of parking bays in the Cross Hayes car park. This would be counterproductive as the reason for the revised lay out (when it was re-surfaced) was to respond to local complaints that the parking bays were too small and difficult to manoeuvre into and vehicles were getting damaged.</p> <p>Issue 1608 - speeding vehicles and HGVs on Wood Lane Brinkworth. This route was not a Wiltshire council priority for freight management compared to elsewhere in Wiltshire; however some resurfacing work was undertaken earlier in the year to improve the road. Councillor Sturgis added that a weight limit would need to be enforceable and to consider where traffic would be diverted to.</p> <p>Issue 2314 – the dog bins at Filands had been changed and made larger. New legislation meant that dog waste could also go in any bin.</p> <p>Issue 1602 – Wiltshire Council hedge trimming would take place in Autumn.</p> <p><u>Decision</u> The area board would refer the following issue to the Community Area Transport Group (CATG):</p> <p>Issue 2397 – related to the creation of a passing place on The Green, Oaksey and maintenance of the verges.</p>
14	<p><u>Community Area Transport Group Update</u></p> <p>The area board were asked to consider and approve recommendations from the Malmesbury Community Area Transport Group.</p> <p><u>Decision</u> The area board would note the progress of the schemes contained in Appendix 1 of the CATG report included in the agenda pack.</p>

	<p><u>Decision</u> The area board would endorse the allocation of funding, as below:</p> <ul style="list-style-type: none"> • £500 towards the Startley scheme • £2,800 towards the Mill Lane, Malmesbury scheme (on condition the Town Council would contribute £700) • 10,000 towards the Ashton Keynes and Minety substantive bids. <p><u>Decision</u> The area board would close the issue related to Wood Lane, Brinkworth as this had been addressed as far as possible within the scope of the CATG.</p> <p><u>Decision</u> The area board would endorse the three submissions for substantive funding, as below:</p> <ul style="list-style-type: none"> • Provision of footway from White Hart PH to Church Walk, Ashton Keynes • Pedestrian safety in Sherston High Street • Provision of pavement in Silver Street, Minety.
15	<p><u>Area Board Funding</u></p> <p>Councillors were asked to consider the Community Area Grants report and make recommendations on the applications received. Councillor Sturgis explained that while he was minded against the officer recommendation for the Charlton Recreation Centre on this occasion, it was important for applicants to follow up advice from the Community Area Manager and seek sources of funding other than the area board.</p> <p><u>Decision</u> Charlton Recreation Centre was awarded £5,000 for kitchen refurbishment, conditional on the balance of funding being in place.</p> <p><u>Reason</u> <i>The application did meet the core 2012/13 grant criteria but the applicant had not applied for other sources of funding as recommended. Members felt this was however outweighed by the wider community benefit of the centre as a meeting place for local people.</i></p> <p><u>Decision</u> Minety Village Hall were awarded £811 towards refurbishment of driveway, height limiting barrier, hearing loop and flooring, on condition the balance of funding was in place.</p> <p><u>Reason</u> <i>The application meets the 2012/13 grant criteria and linked to the community plan in improving village hall facilities.</i></p>

	<p>Councillors were then asked to approve core funding for MVCAP covering the financial year 2012/13. The Community Area Manager commented that MVCAP had performed strongly over the last twelve months, with work in the local area on the Malmesbury cinema bus service, road maintenance, young people, reducing street lighting and the walking group. A detailed report was included in the agenda pack.</p> <p><u>Decision</u> MVCAP were awarded the whole year's core funding of £8,118 with an arrangement to release the first tranche of £4,059 immediately and the second tranche at the November 2012 area board meeting, on condition the Partnership Development Officer and the area board were content to do so.</p>
16	<p><u>Evaluation and Close</u></p> <p>Councillor Killane thanked those who attended the meeting and reminded all that the next meeting would take place on Wednesday 5 September at 7.00 pm, with refreshments available from 6.30 pm, at Sherston Village Hall.</p>

Chairman's Announcements

Malmesbury Area Board 5 September 2012

Substantive Highways Funding Scheme 2012/13

I am delighted to report that three schemes submitted by Malmesbury Community Area Transport Group (CATG) were successful in being awarded funding towards major schemes which we would otherwise have been unable to achieve. They are:

- Silver Street footway, Minety (£15,000)
- Pedestrian improvements, Sherston (£25,000)
- High Road footway, Ashton Keynes (£30,000)

In each case the parish councils have contributed towards the schemes in addition to the funding from Malmesbury CATG.

I think this achievement of the Malmesbury CATG (a subgroup of the area board) reflects the very successful way in which this group is operating.

Special Housing Event

The area board is hosting a special housing event specifically related to Malmesbury and the surrounding villages on Wednesday 3 October from 7.00 – 9.00pm in Malmesbury secondary school.

The programme is very varied and will include:

- Affordable housing
- Rural needs surveys
- Community right to build
- The Housing Register
- Social Housing
- Greensquare (Westlea Housing Association) including the potential impact of the Welfare Reform Act 2012 and Neighbourhood issues
- Fuel Poverty
- Review of Allocations

This event is being held as a result of the concerns expressed by local people earlier this year and during the event you will have an opportunity to voice your views and opinions.

Everyone is encouraged to attend.

Contd.

Results of Mini Recycling Sites Review

Following the recent review and public consultation about mini recycling sites, the service will be reduced on 1 October 2012. This will primarily affect those sites used by schools (and not accessible to the general public), which include:

- Luckington Primary
- Malmesbury Upper/Lower
- Sherston Primary
- Somerford's Walter Powell Primary
- Minety Primary School
- Oaksey Primary School

In the case of schools, bins will be removed shortly after that 1 October 2012.

Plastic bottle and cardboard recycling will cease at Station Yard, Malmesbury mini recycling centre at the end of September, although existing paper, glass and can collections will remain.

Hands on Help to Ensure that the our Community Matters Blogsite for Malmesbury and Surrounding Villages Gets Off to a Flying Start

Local voluntary and community groups, town and parish councils are being invited to get a 'hands on' introduction to the Malmesbury and villages interactive community blogsite on Monday 17 September between 10.00am and 12.00pm at Malmesbury library.

Using the blogsite local people will be able to use virtual notice boards to find about local news, local debates, events, jobs, and volunteering. The site will be fully interactive and local people will be able to post stories and have their say on what other people are talking about and start their own conversations. There will also be a free channel for local organisations to publicise community events. Through social media we hope to make it easier for local people and groups to talk to one another.

So if you are involved with a local group or organisation and want to learn how easy it is to use and want to have a go, please come along and join us. To book your place please contact Miranda Gilmour email miranda.gilmour@wiltshire.gov.uk as soon as possible as places are limited.

Answers Raised to Questions at Previous Area Board Meeting about Redoubling of Line Between Swindon and Kemble

The Network Rail position on Hullavington:

As part of the Great Western Route Utilisation Study (established in 2010), a number of new/reopened stations were identified by external stakeholders - Hullavington was not raised and we have had no approach since to discuss reopening this station. However, we are always happy to work with third parties to achieve their aspirations, subject to a firm funding commitment; supportive feasibility and business case analysis. We have also produced a guide to outline the required process for third parties who wish to invest in stations.

We are aware of aspirations for a reopened station near Wootton Bassett on the Great Western Main Line and as part of the Swindon – Kemble redoubling scheme provision exists for a potential new station at North Swindon, should this be required with funding confirmed by third party proposers.

The Network Rail position with regards to a footpath at Minety:

The level crossing proposals at Minety are reasonably well advanced and the current proposal is to lower the road and footpath. We are looking at dropping the road by up to 300mm over the crossing surface, however, this is all subject to approval from the Office of Rail Regulation (ORR) and highways; we have had a preliminary meeting with the ORR, but until we submit ground plans and crossing orders for consultation I am unable to provide any further clarity.

Supermarket Update

Both applications for supermarkets in Malmesbury remain to be determined and the case officer is in discussion with the applicants regarding timescales for determination.

Chairman's Announcements

Subject:	Street Lighting Savings
Officer Contact Details:	Peter Binley - Head of Service Highway Asset Management and Commissioning Tel: 01225 713412
Weblink:	http://cms.wiltshire.gov.uk/ieDecisionDetails.aspx?ID=633
Further details available:	See link above

Summary of announcement:

The Council is seeking views on the proposals to save money and reduce its carbon footprint by reducing energy usage on street lighting.

The initial consultations is on the proposal to convert about half of the Council's street lighting to operate for part of the night, dim suitable lights when the streets are less busy, and remove lighting no longer required.

Subject to the outcome of this consultation and consideration of the by the Council's Cabinet, the scheme will be worked up in more detail. Further consultations will then be held with the relevant Town and Parish Councils on the individual lights to be changed.

The Council are currently seeking views on these changes to street lighting to reduce energy usage and costs.

Chairman's Announcements

Subject:	Wiltshire and Swindon State of the Environment report 2012
Officer Contact Details:	Jenny Hawley, Environmental Intelligence Officer at Wiltshire Wildlife Trust - tel: 01380 736 084 and email: jennyh@wiltshirewildlife.org
Weblink:	Wiltshire Intelligence Network Environment section: www.intelligencenetwork.org.uk/environment
Further details available:	Full report available online or in hard copy and more detailed data on the Wiltshire Intelligence Network.

Summary of announcement:

The State of the Environment report is the first of its kind for Wiltshire and Swindon, published in May 2012 and funded by NHS Wiltshire and Wiltshire Council. It provides a strategic assessment of Wiltshire's environment and forms the basis of the JSA environment section.

The report gives an overview of facts and figures relating to a wide range of issues, including land use, wildlife, climate change, waste, air quality, water resources and the historic environment. It highlights key themes and trends over time and in relation to the South West and the UK as a whole.

More detailed data is available in a new environment section of the Wiltshire Intelligence Network. This website gives easy access to up-to-date environmental information and online links to a wide range of sources.

The report and website provide an environmental evidence base to inform policy and decision-making by local authorities and others, and will help to inform the development of the new Wiltshire and Swindon Local Nature Partnership (a separate briefing on this will be available from August onwards).

Detailed information about the state of the environment in each Community Area can be extracted from these resources. For example, maps are available on the website of environmental designations (such as protected wildlife sites) and agri-environment schemes in each Community Area.

Any questions, comments or requests for further information can be addressed to Jenny Hawley (contact details above).

Chairman's Announcements

Subject:	Wiltshire and Swindon Local Nature Partnership (LNP)
Officer Contact Details:	Zoe Pittaway, Wiltshire & Swindon LNP Coordinator, hosted at Wiltshire Wildlife Trust, Tel: 01380 725670 extension 279, Email: zoep@wiltshirewildlife.org
Weblink:	LNP website currently under development
Further details available:	Further details on LNPs can be found on Defra's website: http://www.defra.gov.uk/environment/natural/whitepaper/local-nature-partnerships/

Summary of announcement:

Over the last 6 months the Local Nature Partnership (LNP) has been developing across Wiltshire and Swindon. LNPs were introduced by Government in June 2011 as a new mechanism to help improve the health of our local environment. Ultimately LNPs will aim to raise the profile of the natural environment and enhance partnership working, in particular supporting the environment sector to engage more effectively with the business, community and health sectors.

All developing LNPs across the Country were asked to submit an application to Defra by 6th June 2012 outlining how the new partnership would function and what the LNP would aim to achieve. The Wiltshire & Swindon LNP engaged with a wide diversity of stakeholders from a range of sectors via workshops, meetings and talks. All of the feedback and comments that we received were incorporated in to the development of the LNP to ensure we built a useful and dynamic partnership.

Over the last two months we have been waiting to hear if our application for LNP status has been successful and I am now pleased to announce that the Wiltshire & Swindon LNP has officially been recognised by the Secretary of State. The Wiltshire & Swindon LNP Board will be meeting for the first time in September 2012.

Please find attached a short information sheet outlining what an LNP is, why the partnership will be important and how the LNP will function. Most importantly we hope you will be keen to respond to the key questions that we have included in the information sheet.

We will continue to keep you updated on the progress of the LNP and look forward to hearing from you soon.

Chairman's Announcements

Subject:	Minerals sites in Wiltshire and Swindon
Officer Contact Details:	Minerals and Waste Policy Team on 01225 713429 or email mineralsandwastepolicy@wiltshire.gov.uk
Weblink:	http://www.wiltshire.gov.uk/planninganddevelopment/planningpolicy/mineralsandwastepolicy/aggregatemineralssiteallocations.htm
Further details available:	http://consult.wiltshire.gov.uk/portal

Chairman's Announcements

Summary of announcement:

Wiltshire Council and Swindon Borough Council jointly submitted the Proposed Submission draft Aggregate Minerals Site Allocations Local Plan (the Site Allocations Plan) (formerly Development Plan Document (DPD))¹ to the Secretary of State for Communities and Local Government on 20 July 2012 along with supporting evidence reports and proposed minor modifications to the Plan stemming from the final, pre-submission round of consultation held earlier this year.

The Site Allocations Plan sets out a series of proposals for locating 7 new sand and gravel quarries within the plan area² to meet the councils' locally derived forecast provision requirements of 1.2 million tonnes per annum through the plan period up to 2026. Details of these sites are presented below.

Proposed minerals site name/location	Size of site hectares (ha)	Estimated resource yield	Current land use	Community Area
Cox's Farm	106.1	2,400,000	Agricultural	Royal Wootton Bassett and Cricklade
Blackburr Farm	49.7	812,000	Agricultural	
North Farm	75.6	300,000	Agricultural	
Land east of Calcutt	172.6	2,200,000	Agricultural	
Land at Cotswold Community	38.56	2,760,000	Agricultural/ former educational and residential facility	Malmesbury
Land near Compton Bassett	23.4	450,000	Agricultural	Calne
Extensions to Brickworth Quarry	25.2	1,948,000	Agricultural/ Woodland	South Wiltshire

The Site Allocations Plan has been developed with a restoration led approach at its heart (seeking biodiversity and amenity enhancements **not** the landfilling of putrescible waste), advocating upfront consideration of suitable after uses for the minerals sites in the document.

Copies of all submission documents including copies of representations made and other supporting documents which, in the opinion of the councils, are relevant to the preparation of the Site Allocations Plan are available to view on the councils' website at

<http://www.wiltshire.gov.uk/planninganddevelopment/planningpolicy/mineralsandwastepolicy/aggregatemineralssiteallocations.htm> and on the councils' dedicated online consultation portal: <http://consult.wiltshire.gov.uk/portal>.

For those without access to a computer, hard copies of the documents can be viewed in the Council's offices in Chippenham (Monkton Park), Devizes (Browfort), Salisbury (Milford Street) and Trowbridge (County Hall and Bradley Road) and Swindon Borough Council (Wat Tyler

¹ For minerals and waste matters, Wiltshire Council prepares its policy framework jointly with Swindon Borough Council.

² For minerals planning, the plan area delineates the boundary of Wiltshire and Swindon, excluding the New Forest.

Chairman's Announcements

House) as well as all local libraries.

Please note, due to office closures, documents will only be available at Browfort until 30th September 2012 and at Bradley Road until the 30th November 2012.

The Site Allocations Plan is now being subjected to an independent examination, conducted by the Planning Inspectorate to determine if the Plan can be considered sound. This is a continuous process running from the date of submission through to the receipt of the appointed Planning Inspector's Report.

Part of this process will involve hearing sessions where those invited to attend will have the opportunity to respond to matters raised by the appointed Planning Inspector. These hearing sessions are provisionally scheduled to commence on 23 October 2012. Once confirmed, all details relating to the examination process will be advertised and made available online. In addition, information will be sent directly to all those who made representations at the last stage in the plan preparation process informing them as to how they can get involved in the examination process.

Chairman's Announcements

Subject:	Barrier Busting Proposals
Officer Contact Details:	David Bowater Programme Lead (Communities) David.Bowater@wiltshire.gov.uk Tel: 01225 713978
Weblink:	http://barrierbusting.communities.gov.uk/
Further details available:	http://barrierbusting.communities.gov.uk/

Summary of announcement:

Barrier Busting Proposals

Many people have great ideas about how they could make their neighbourhood a better place to live.

Volunteers, community groups and social enterprises of many kinds would like to play a bigger role in local life. But sometimes barriers get in the way. Red tape, rules and regulations stop people putting good ideas into action. Not only is this frustrating – it means that local people miss out.

The Government have a 'Barrier Busting Team' to help with this problem.

New rules have been put in place for the way in which 'Barrier Busting' proposals can be submitted to government by local authorities, under the Sustainable Communities Act.

The rules retain the requirement that Wiltshire Council consults its communities and reaches agreement on proposals before submitting them.

The new rules mean, however, that the Local Government Association (LGA) can ask the Secretary of State to look again at proposals submitted by local authorities that have been turned down.

Examples of previous proposals submitted can be found on the government's Barrier Busting Portal:

<http://barrierbusting.communities.gov.uk/>

Anyone can use the portal to submit proposals directly. However, asking Wiltshire Council to submit a proposal means that the LGA can choose to appeal the decision if they are unhappy with the result.

If you have a suggestion for a barrier busting proposal that you think Wiltshire Council should submit, please say why and email these to: David.Bowater@Wiltshire.gov.uk

**Crime and Community Safety Briefing Paper
Malmesbury Community Area Board
Sept 2012**



1. Neighbourhood Policing

Sector Commander: Insp Chris Martin

NPT Sgt: Martin Alvis

Town Centre Team

Beat Manager – PC Graham McLaughlin

PCSO – Dee Curran

Malmesbury Rural Team

Beat Manager – PC Mike Tripp

PCSO – Durry Maule

Ashton Keynes & Minety Team

Beat Manager – PC Steve Harvey

PCSO Sam Walsh

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit our website at: www.wiltshire.police.uk

3. Police Authority Representative: Mrs Carole Soden

Please contact via Wiltshire Police Authority Tel. 01380 734022 or

<http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues

I am pleased to report the community area of Malmesbury has in general been fairly quiet since the last meeting. Of note though are a couple of rural dwelling burglaries that occurred a couple of weeks ago. Both burglaries occurred while the occupants were out and in one, their car was also stolen. Enquires are ongoing and there may be a possible link to other similar offences in neighbouring Chippenham where out of force criminals are suspected.

Some of you may have noticed that Malmesbury Police now have a Facebook page. We have had some impressive hits on the site with over 400 views on some articles. We are keen to reach as many people in the Community and

feel this is a valuable tool to enable us to do this, alongside our other methods such as newsletters, consultations etc.

You would have read in the local press that the appeal of the review for the Guild hall will no longer take place, the licensing committee, Wiltshire Police and most importantly the complainants' in the matter have agreed on conditions on the premises in line with the Borough Arms. The only edition and of enormous benefit is the no under 18 Policy. We will, as we do with every other premises in the town, ensure that our licensed premises are run in accordance with their licences.

Local Performance

EY Malmesbury	Crime				Detections	
	August 2010 - July 2011	August 2011 - July 2012	Volume Change	% Change	August 2010 - July 2011	August 2011 - July 2012
Victim Based Crime	441	403	-38	● -9%	12%	16%
Domestic Burglary	31	21	-10	● -32%	0%	24%
Non Domestic Burglary	78	61	-17	● -22%	0%	2%
Vehicle Crime	50	35	-15	● -30%	6%	3%
Criminal Damage & Arson	69	75	6	● 9%	16%	16%
Violence Against The Person	55	61	6	● 11%	47%	54%
ASB Incidents (Year to Date)	104	103	-1	● -1%		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and Violence Against the Person in the previous 12 month period (June 2011 - May 2012)

* Detections include both Sanction Detections and Local Resolution

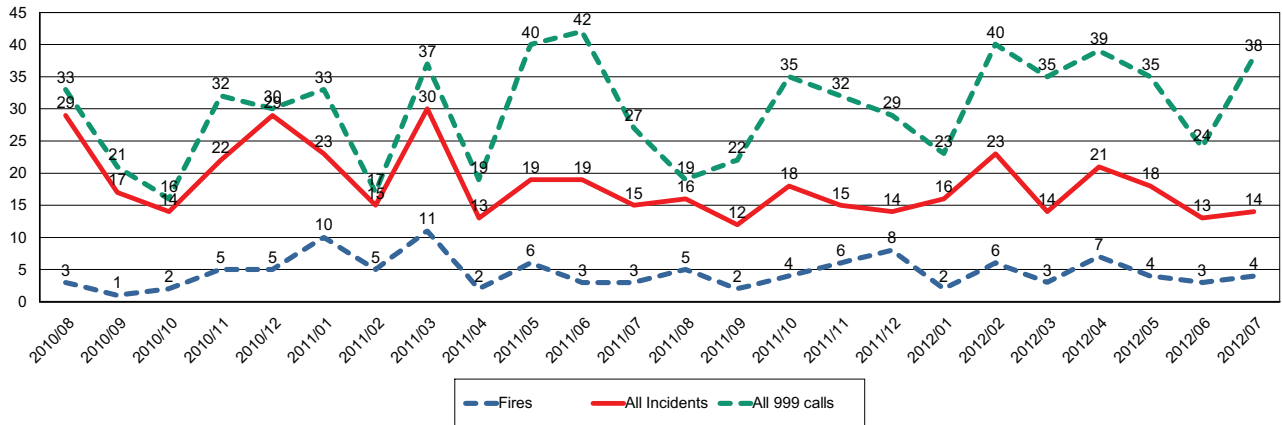
Sgt Martin Alvis
Sept 2012



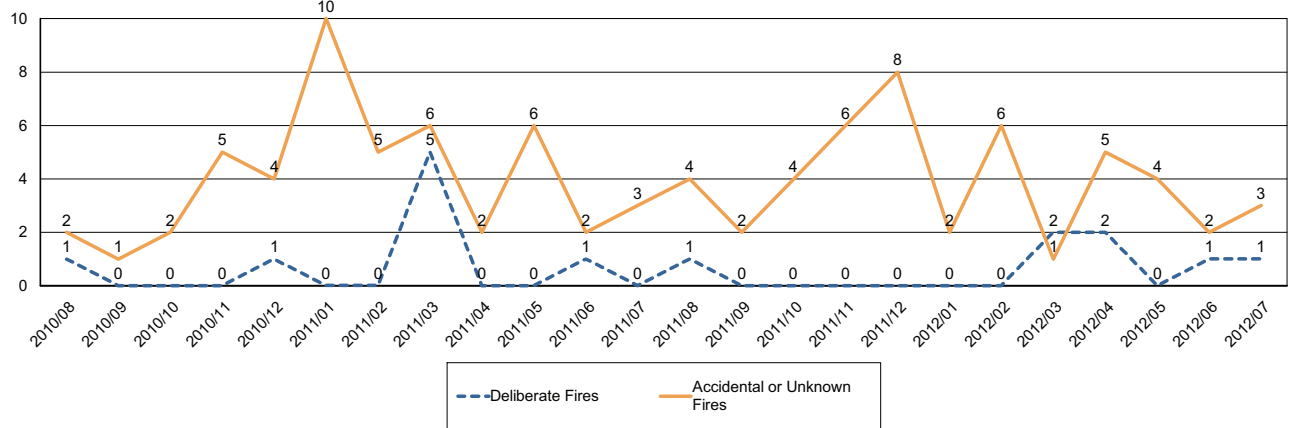
Report for Malmesbury Area Board

The following is an update of Fire and Rescue Service activity up to and including July. It has been prepared using the latest information and is subject to change.

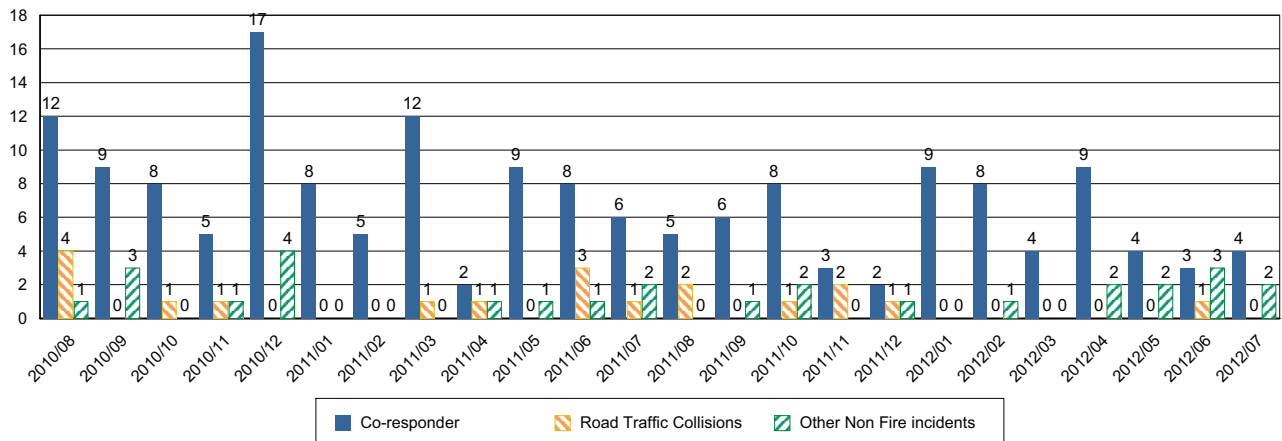
Incidents and Calls



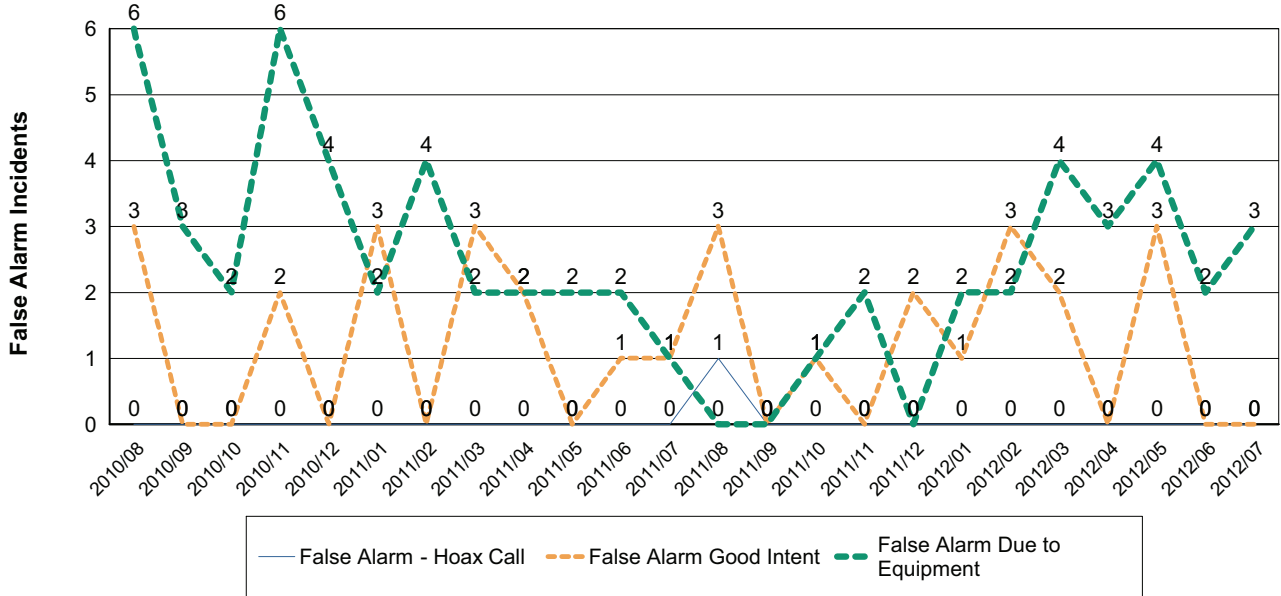
Fires by Cause



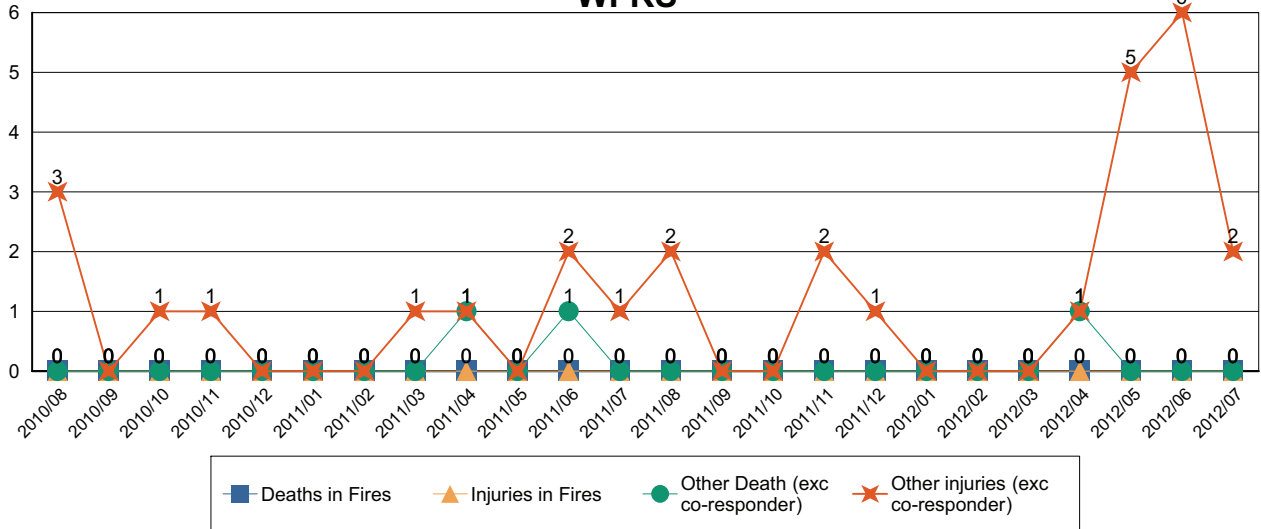
Non-Fire incidents attended by WFRS



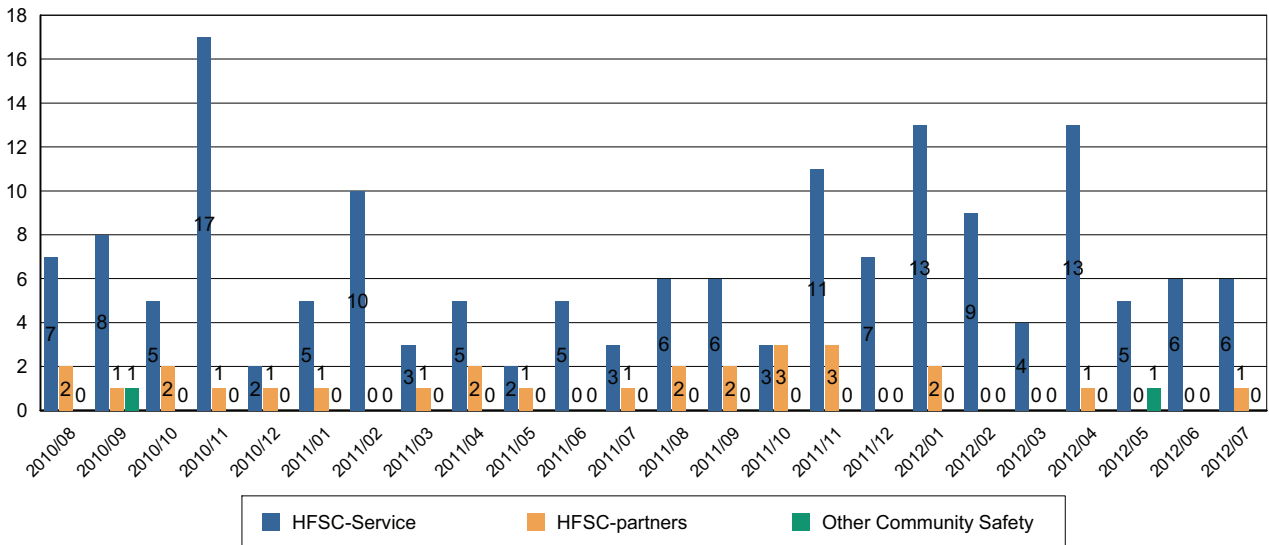
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

August 2012 update

Wiltshire's Clinical Commissioning Group (CCG), the new GP-led commissioning organisation which will be responsible for buying local health services in Wiltshire, continues to develop its commissioning arrangements before it applies for 'authorisation' status in November 2012.

The organisation will take up commissioning leadership from April 2013. The organisation has established its Clinical Governing Board, with 14 voting members (consisting of a Chairman, three GPs who will act as 'locality representatives', an additional three GPs, a registered nurse and a secondary care specialist doctor, one Chief Accountable Officer, one Chief Finance Officer, one practice manager and two lay members) and eight non-voting members: (three 'locality' directors, Wiltshire Council's Director of Social Services, the Director of Public Health for Wiltshire, one member of HealthWatch and two lay members).

The CCG is considering its staffing structure whilst developing those commissioning functions it intends to keep in house. It is estimated that the organisation will have around 70 staff members and it will hold responsibility for managing a budget of approximately £460m to support the commissioning of high quality health services in Wiltshire. Working closely with GPs and other clinicians, the CCG will lead on the development of plans and projects which help meet the NHS's required national savings target of £20 billion.

Wiltshire CCG will take up responsibility for commissioning in 'shadow' form from October 2012, with support from the existing Primary Care Trust staff.

The page overleaf shows an explanatory diagram of how primary health care will be commissioned from April 2013.

Malmesbury and the Villages Community Area Partnership (MVCAP)

Report for Area Board meeting on Wednesday 5th September 2012

Headlines

MVCAP AGM: Our Annual General Meeting will take place at 7:00pm on Wednesday 26th September at Malmesbury Victoria FC's clubhouse.

Community Safety Forum: 26th September at Malmesbury Victoria FC's clubhouse following the MVCAP AGM. Starting at approximately 7:30pm.

Kite Festival: MVCAP and TransM had information displays at this event.

Project Reports

Transition Malmesbury (TransM): A new group set up by MVCAP aiming to address interrelated environmental and economic issues. TransM will have a stall at Malmesbury's Petticoat Lane market on Sunday 26th August. TransM meets on the last Tuesday of every month – all are welcome. www.transitionmalmesbury.org.uk

Walks Group: The new Malmesbury Bridges Walk and guidebook will be launched with an inaugural walk at 11:00am on 22nd September starting outside PD Fitness Gym, Gloucester Road, Malmesbury.

Partners

Where possible MVCAP will provide assistance to other groups with existing community projects and to groups and individuals with ideas for new projects.

Malmesbury Neighbourhood Planning Steering Group: MVCAP has agreed to run the expenses claims system for this group.

Malmesbury Carnival Committee: MVCAP are providing three volunteers to help with the carnival procession.

Malmesbury Victoria Football Club: MVCAP are helping the club in several areas including preparing a new website and finding volunteers to help on match days. If you would like to help out please get in touch.

Malmesbury Area Community Hub (MACH): MACH and the Youth Advisory Group have prepared a survey about the facilities wanted in a Youth Café.

About MVCAP

We are a voluntary group working to take community aspirations and turn them into reality. Membership is open to everybody living and working in the Malmesbury Community Area. If you want to make a difference to your local community why not join us? We have opportunities

available for those who want to volunteer regularly or just on the odd occasion.

For more information visit www.mvcap.org.uk or call 01666 390110

Report to	Malmesbury Area Board
Date of Meeting	5 September 2012
Title of Report	Malmesbury Community Issues Update

Purpose of Report

To provide an update about Community Issues and invite members of the Area Board to:

1. Note the progress in dealing with issues
2. Close 7 issues.
3. Reopen 1 issue.
4. Refer 3 issues to Malmesbury Community Area Transport Group (CATG).

1. Background

- 1.1. At the time of writing (14 August 2012), a total of 122 community issues have been received, of which 95 have been closed and 27 are currently in progress. There are currently no new requests.

Background documents used in the preparation of this report	Malmesbury community issues online at: http://www.wiltshire.gov.uk/communityandliving/areaboard.htm
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2. Main Considerations & Officer Recommendations

2.1. Progress of Issues

- 2.1.1. The progress of issues is outlined in Appendix 1. This information is readily available to councillors and members of the public via the area board website (using the website address above).

2.2. Closure of Issues

- 2.2.1. The area board are invited to close 7 issues (emboldened in Appendix 1).

- 2.2.2. **Issue 562 – Crossing needed on Tetbury Hill Road near Filands.** While investigations undertaken by Malmesbury CATG did not warrant a crossing, a 30mph entry signage is being considered together with improving the crossing island.
- 2.2.3. **Issue 1863 – Cars blocking dropped kerbs in Parliament Row and Barley Close.** White bar markings at the dropped kerbs have been installed which, should improve access.
- 2.2.4. **Issue 1948 and 2092 – Persistent speeding through Startley.** This issue is now being managed by Malmesbury CATG with a 6 monthly trial of a Speed Indicator Device (SID) and painting of white lines; options preferred by local residents.
- 2.2.5. **Issue 1955 – Lack of and poor condition of pavements in Minety.** This scheme is a recipient of 2012/13 substantive highways funding and will be resolved by Malmesbury CATG.
- 2.2.6. **Issue 2131 – Shrubs or fence required round recycling bins at Station Yard.** Cardboard and plastic bins are to be removed following the introduction of kerbside recycling plus public consultation earlier in the year. As a result of this change litter is likely to be very much reduced.
- 2.2.7. **Issue 2417 – Concerns the need for traffic calming measures on A429 Burton Hill, Malmesbury.** Vehicle monitoring indicated that speed is perceived rather than it being a significant issue.

2.3. Reopening of Issues

- 2.3.1. **Issue 1608 – Speeding vehicles and HGVs on Wood Lane Brinkworth.** A request has been made to reopen this issue from residents of Wood Lane, Brinkworth, relating to their objection to a recent application for changes to a local Goods Vehicle Operators Licence.

2.4. Referral to the Community Area Transport Group (CATG)

- 2.4.1. The area board are invited to refer 3 issues to CATG (in italic in Appendix 1).
- 2.4.2. **Issue 2453** - relates to vehicles blocking Pool Gastons and Burnham Road Junction.
- 2.4.3. **Issue 2466** – relates to concern for road safety at the junction of Blicks Hill and Holloway.
- 2.4.4. **Issue 2503** – concerns vehicular problems relating to Dark Lane, Malmesbury.

3. **Environmental & Community Implications**

- 3.1. Addressing community issues contribute to the improvement of community wellbeing in the area, the extent and specifics of which will be dependent upon

the individual issue.

4. Financial Implications

4.1. There are no specific financial implications related to this report.

5. Legal Implications

5.1. There are no specific legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1 The opportunity to raise Community Issues enables individuals, voluntary and community groups, town and parish councils an equal opportunity to identify and seek assistance to address problematic issues.

Appendices:	Appendix 1 Malmesbury Area Board Community Issues – 5 September 2012 Update.
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Miranda Gilmour, Community Area Manager Tel: 01672 515742 Mobile:07990 505882 E-mail: miranda.gilmour@wiltshire.gov.uk
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Malmesbury Area Board Issues – 5 September 2012 Update

ID	Category	Division	Summary of Issue	Status
1074	Car Parking	Malmesbury	Access to car parking by Glovers Courts residents	The application to stop up the highway will be heard at the Magistrates Court, Chippenham on Tuesday 9 October 2012.
1783	Car Parking	Minety	Parking problems at Hillside, Leigh	The 4 July area board endorsed the recommendation of the Malmesbury Community Area Transport Group (CATG) to undertake some interim measures; however a response from Greensquare is required before any significant progress can be made.
2172	Car Parking	Malmesbury	Parking in Cross Hayes by Hyams garage	This matter continues to be under investigation.
562	Highways	Malmesbury	Crossing needed on Tetbury Hill Road near Filands.	Malmesbury CATG received an update on 12 June 2012. A 30mph entry sign is being considered together with improving the crossing island. CATG may be asked for more funding to ensure that the scheme can be completed, however councillors are recommended to close this issue now that it is being resolved by CATG.
1608	Highways	Brinkworth	Speeding vehicles and HGVs on Wood Lane Brinkworth	On 4 July 2012 the area board agreed to close this issue as it was felt nothing further could be done at this stage as there were other priority areas for freight management. Since the area board made that decision a request has been made to reverse that decision.
1808	Highways	Malmesbury	Improve visibility of speed bumps in Station Road car park	As an interim measure until the speed bumps are painted, a sign has been erected adjacent to the bump on entry to the car park.
1863	Highways	Sherston	Car blocking dropped kerbs in Malmesbury	White bar markings at the dropped kerbs in Barley Close and Parliament Row were installed in early July. It is hoped that this will improve access for users of wheelchairs, mobility scooter prams and pushchairs. Councillors are recommended to close this issue.
1895	Highways	Minety	Speeding in Minety on B4040	The metro count results for Sawyers Hill showed that the 85th percentile (the speed at which 85% of the traffic was travelling at or below) was 33.6mph. This suggests the site is inappropriate for Community Speed Watch or a SID. The Parish Council have agreed that the SID will be placed on B4040 at the West end of the village where the metro count recorded a 85th percentile of 39.60mph making it a suitable

				site for a SID as well as Community Speedwatch should the community wish to set up a Community Speedwatch Scheme.
1948 and 2092	Highways	Brinkworth	Persistent speeding through Startley	As this issue is now being effectively managed by Malmesbury CATG, the area board is recommended to close the issue.
1955	Highways	Minety	Lack of and poor condition of pavements in Minety	The area board on 4 July endorsed the recommendations of Malmesbury CATG. Since then the results of the 2012/13 substantive highways funding scheme bidding process have been received and Silver Street footway has been successful, being awarded £15,000 towards the scheme. Councillors are recommended to close this issue now that it is being resolved by CATG.
2070	Highways	Sherston	Vehicular access to Malmesbury Primary Health Care Centre	This issue has also been raised via a letter from St Paul Malmesbury Without Parish Council to the head of sustainable transport at Wiltshire council.
2232, 2236, 2268 and 2436	Highways	Minety	Concerns about speed, road safety and HGV in Leigh on B4040	A meeting is taking place between Leigh Community Speedwatch group members and Leigh parish council Chairman on 14 August to discuss the CSW group's report and the officers' response to it (this being an action from the June meeting of Malmesbury CATG).
2397	Highways	Minety	Create passing place on The Green, Oaksey and maintain verges	On 4 July 2012 Malmesbury area board referred this issue to the Malmesbury CATG. The CATG next meets on 23 October and a representative of the parish council is invited to attend.
2417	Highways	Sherston	Traffic calming needed on A429 Burton Hill, Malmesbury	The average speed of traffic travelling towards Corston was 26.4mph, with 85% of all traffic travelling at or below 32.3mph. The average speed of traffic travelling towards the roundabout (from Corston) was 25.1mph, with 85% of all traffic at or below 30.0mph.
2419	Highways	Sherston	Severe and prolonged flooding in Back Lane, Alderton	Highway engineers have inspected the issue. Following clearance of gully gratings the water near the crossroads was flowing away. It would appear that the problem may originate from ponds outside New Farm which are overflowing on to the road. Local landowners will be contacted and the councils land drainage experts involved.
2429	Highways	Malmesbury	Traffic Regulation Order needed for Mill Lane	The 4 July area board endorsed the Malmesbury CATG recommendation to contribute £2,800 towards a Traffic Regulation Order for Mill Lane, conditional on the town council contributing £700. The town council has agreed to do so once the

				legality of contributing has been clarified.
2453	Highways	Malmesbury	<i>Cars blocking Pool Gastons and Burnham Road junction</i>	<i>The police will undertake some local advisory work with drivers of cars in the area. It is recommended that this issue is referred to Malmesbury CATG.</i>
2466	Highways	Malmesbury	<i>Road Safety concerns at junction of Blicks Hill and Holloway</i>	<i>This issue has been forwarded to highways officers and the police for consideration. It is recommended that this issue is referred to Malmesbury CATG.</i>
2498	Highways	Minety	Perceived speeding on B4696 in Ashton Keynes	A metro count will be undertaken to identify the speed of vehicles.
2503	Highways	Malmesbury	<i>Vehicular problems relating to Dark Lane, Malmesbury</i>	<i>This issue has been forwarded in the first instance to the council's highways department and police for comment. It is recommended that this issue is referred to Malmesbury CATG.</i>
1896	Transport	Minety	HGV damage to the bridge by Vale of White Horse Inn, Minety	A review has been carried out of the warning signs by the bridge and 'Road Narrows' and 'Pedestrians in the road' signs will be replaced on either side of the bridge. It is felt that no other signs are required at the site other than the ones already there. It is expected that contractors will complete the work no later than the 26th September.
2313	Transport	Malmesbury	Perceived speeding through Eastcourt on the Hankerton Road	The necessary information to undertake the metro count has been received from the parish council and a count has been requested.
2131	Waste	Malmesbury	Shrubs or fence required round recycling bins in Station yard	Following consultation about mini-recycling sites a decision has been made to remove plastic bottle and card collection bins from this site now that there are kerbside collections. As the issue of littering was associated with these bins the problem should be significantly reduced. Councillors are recommended to close this issue.

Report to	Malmesbury Area Board
Date of Meeting	5 September 2012
Title of Report	Area Board Funding

Purpose of Report

To ask councillors to consider officer recommendations in respect to 2 Community Area Grant applications and 1 councillor led project:

1. Ashton Keynes pre-school – award £2,316 towards new flooring for an outdoor play area, conditional on the balance of funding being in place.
2. Minety Village Hall – award up to £5,000 towards driveway, height limiting barrier, hearing loop and flooring, conditional on their Awards for All funding application being unsuccessful and the balance of funding being in place. The sum should be negotiated in consultation with the Chairman of the area board.
3. To endorse officer delegated authority of £500 awarded to a councillor led project towards Malmesbury Town benchmarking project.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4 April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2012/2013.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups. Likewise, Small Grants (new this year) should be awarded to similar groups, as well as un-constituted groups of people wanting to improve things near to where they live.

- 1.4. Malmesbury Area Board has been allocated a 2012/2013 budget of **£40,593** for community grants, small grants, community partnership core funding and area board/councillor led initiatives.
- 1.5. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Small Grants, new for this year will fund up to £350, where the total cost of the project does not exceed £350. This grant is aimed at enabling groups (including those not formally constituted) to implement projects, involving local people to make their community a better place to live.
- 1.7. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.8. In addition to CAGs and Small Grants, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.
- 1.9. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.10. Funding applications will be considered at every Area Board meeting.
- 1.11. Applicants are encouraged to contact and seek funding help from Charities Information Bureau (CIB) who work on behalf of Wiltshire Council. CIB support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.12. Malmesbury area board would like to see funding applicants to seek funding from other sources in addition to coming to the area board, especially when larger amounts of funding are being sought.
- 1.13. The area board delegated authority to the Community Area Manager (in consultation with the area board councillors) on 10 November 2010 to approve expenditure up to £500 where it was necessary between meetings. Any such expenditure would be reported at the next area board.

- 1.14. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.15. The 2012/2013 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) and paper versions are available from the Community Area Manager.
- 1.16. A decision was been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.17. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.

Background documents used in the preparation of this report	<p>Area Board Grant Guidance 2012/13.</p> <p>Report and Appendices for delegated decision by Deputy Leader and Cabinet Member for Adult Care, Communities and Housing</p>
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2. Main Considerations

- 2.1. Malmesbury Area Board was allocated a budget of **£40,593** in 2012/13, to be allocated to Community Area Grants, Small Grants, Area Board/Councillor Led Initiatives and core funding for Malmesbury and Villages Community Area Partnership.
- 2.2. At the 4 July 2012 area board £13,930 was distributed, leaving a balance of **£26,663**.
- 2.3. Following receipt of information from another funder, Minety Village Hall wish to relinquish the award of £811 made on 4 July and have re-submitted their application. As a result the funding balance held by the area board is **£27,474**.
- 2.4. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.5. Councillors will need to be satisfied that grants awarded in 2012/2013 are made to projects that can realistically proceed within a year of the award being made.
- 2.6. There are now 3 funding rounds remaining during 2012/13. Deadlines for

receipt of funding applications are as follows:

- **21 September 2012 for consideration on 7 November 2012**
- 25 November 2012 for consideration on 16 January 2013
- 25 January 2013 for consideration on 6 March 2013

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Malmesbury Area Board.
- 4.2. If grants are awarded in accordance with officer recommendations Malmesbury area board will have a balance of **£19,658**

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Recommendations" of the funding report.

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
8.1.	Ashton Keynes pre-school	Outdoor play area	£2,316

- 8.1.1. Officers recommend that Ashton Keynes pre-school is awarded £2,316 towards new flooring for their outdoor play area, conditional on the balance of funding being in place.

- 8.1.2. Officers are of the opinion that this application does meet the 2012/13 grant criteria. Although the applicant has not contacted Charities Information Bureau or looked for sources of other funding for this project, they are contributing 50% of the cost of the project.
- 8.1.3. The application clearly links to the current Community Plan for Malmesbury & the Villages in that it supports early years, toddler groups and pre-schools in villages and improves village hall facilities.
- 8.1.4. The pre-school have been undertaking some phased work to improve the outdoor play area as a result of local consultation and to ensure they meet the curriculum needs for outdoor play.
- 8.1.5. The council's Play Development Adviser for Early Years has worked with the pre-school to help them come up with a suitable design and surface material to be used. This all weather surface will enable the area to be used most of the year and is easy to maintain.
- 8.1.6. A decision not to help fund this application or to the level requested would possibly lead to delays. Funding could either be found from pre-school reserves or sought from elsewhere.

Ref	Applicant	Project proposal	Funding requested
8.2.	Minety Village Hall	Village hall refurbishment including driveway, height limiting barrier, hearing loop and flooring	£5,000

- 8.2.1. Officers recommend that Minety Village Hall is awarded up to £5,000 towards refurbishment of driveway, height limiting barrier, flooring and the purchase of a hearing loop, conditional their Awards for All funding application being unsuccessful and the balance of funding being in place. The sum should be negotiated in consultation with the Chairman of the area board.
- 8.2.2. This application was considered in July when the area board approved £811(which has since been relinquished). At that time the applicant had not received confirmation of their bid to the Landfill Communities Fund for £14,617. The Landfill Communities Fund awarded the sum of £9,500 on the basis that the balance of funding was found before 16 October 2012.
- 8.2.3. Following the advice from the area board in July, especially to those seeking larger sums, that they should make an effort and look for funding from other sources as well as the area board, Minety Village Hall committee have done just that. In addition to obtaining £1,000 from the parish council they have applied for £5,000 from Awards for All.
- 8.2.4. Councillors are asked to consider contributing up to £5,000 towards this project to ensure that the contribution from Landfill is ensured and the project can proceed. Should their application to Awards for All be successful then

the applicant should withdraw their application to the area board. Should Awards for All part fund, then the area board could make up the difference.

- 8.2.5. Officers are of the opinion that this application meets the 2012/13 grant criteria.
- 8.2.6. The application does link to the current community Plan for Malmesbury & the Villages in that it is, 'improving village hall facilities'.
- 8.2.7. Minety village hall committee have been undertaking a phased approach to improvements to the hall, having undertaken local consultation to help determine their priorities.
- 8.2.8. The area board contributed £1,162 towards fascia work in 2011/12 and £1,504 towards toilets in 2010/11. The village hall is seeking a grant from Landfill Tax Credits for the majority of this work and is requesting a small contribution from the area board.
- 8.2.9. A decision not to help fund this application could jeopardise their Landfill tax funding which could result in the project not proceeding.

Ref	Applicant	Project proposal	Funding requested
8.3.	Councillor Killane	Malmesbury town benchmarking project	£500

- 8.3.1. A request was made in early August for a contribution of £500 towards a benchmarking exercise within the town. The purpose of this work was to undertake survey work to ascertain the state of the economy within the town through a variety of means including retail comparison and convenience, car park availability and usage, business confidence etc.
- 8.3.2. As the project needed to get underway during August the request was made that this application should be considered under officer delegated authority, in consultation with the area board Chairman. The sum of £500 was agreed and comes to the area board for endorsement.
- 8.3.3. This work will not only enhance the neighbourhood planning process within the town, but should enable the council, Town Council and Chamber of Commerce have a greater understanding of the current situation and enable them to plan for the future.
- 8.3.4. This work if being carried out by a consultant, however it is important for the Malmesbury Neighbourhood Planning Group to build in learning into this process to ensure they can undertake comparative survey work in future years. Without this element the investment will be short-lived.
- 8.3.5. The current Community Plan for Malmesbury & the Villages identifies the need for regenerating Malmesbury High Street and providing a better range of

shops; looking to provide more local produce through shops and markets and the provision of another supermarket in the town selling cheaper food.

8.3.6. Funding is coming from a range of sources to undertake this work including the Town Council and Chamber of Commerce.

Appendices	Appendix 1 Grant Application – Ashton Keynes Pre-school Appendix 2 Grant Application – Minety Village Hall Appendix 3 Councillor led project – Malmesbury Town Benchmarking
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

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